

RULES AND REGULATIONS FOR FOREIGN CLINICAL ROTATIONS

1. Clinical rotations must be performed according to the University study program.
2. Student is allowed to attend foreign clinical rotations only at the University affiliated hospitals as per the list of hospitals available at the Dean's Office.
3. Student considering attendance in clinical rotations at foreign hospital is required to submit to the Dean's Office a semester schedule of these rotations not later than 1 week prior to the beginning of the semester. Any changes/updates in the schedule must be immediately reported to the Dean's Office Registrar.
4. Student submits an **Application for Clinical Training at Foreign Hospital** to the Dean's Office not later than 1 week prior to the beginning date of each rotation. Upon Dean's approval of the Application student is allowed to attend clinical rotation at the hospital and at the time frame indicated in the Application. Once the rotation is completed student is required to submit immediately the scan copy of the **Certification of Clinical Clerkship** along with **Student's Evaluation of Clinical Rotation at Foreign Hospital** to the Dean's Office and original document shall be submitted at a later date. Upon Dean's approval of the Certificate, completion of the rotation is noted by the Den's Office Registrar in Virtual Dean's Office system and student is charged the fee due to the University based on the *Rules for charging fees for educational services at the Medical University of Silesia in Katowice*.
5. Student must complete all clinical rotations included in the study program of one year of study in order to apply for clinical rotations included in the study program of subsequent year of study (it is not acceptable to start 6th year clinical rotations before having completed all 5th year clinical rotations).
6. In case of students who graduate in February (spring admission) the ending date of final clinical rotation can not be earlier than 30th of November of previous calendar year.
7. In case of students who graduate in June (regular admission) the ending date of final clinical rotation can not be earlier than 30th of April of the same calendar year.
8. Prior to graduation student is required to submit original documents of the following items to the Dean's Office: Applications for Clinical Training at Foreign Hospital, Certifications of Clinical Clerkship, Student's Evaluations of Clinical Rotation at Foreign Hospital, summer clerkship certificates, as well as fully completed, signed and stamped Book of Practical Skills.
9. **Certification of Clinical Clerkship** shall be submitted to the Dean's Office immediately after the completion of clinical rotation. In case of graduating student delayed submission of this document may result in inability to issue the diploma in prescribed 30 days from the date of completion of final rotation.
10. The ending date of final clinical rotation can not be later than the ending date of student's final semester indicated in the academic calendar.
11. Medical University of Silesia bears no civil liability in connection with student's clinical rotations attended at foreign hospital.