

## **Students and Graduates eligibility to take any USMLE Exam**

**Please check the university website periodically for exam schedules and further updates**

**Effective January 1, 2011:** All students who have **completed** Basic Medical Sciences and ALL **previous and future GRADUATES** are required to obtain a satisfactory score on the appropriate NBME proctored exam administered by the University at its centers either in Poland or at Prometric Test Centers to be eligible to sit for any USMLE exam.

### **General Rules and Regulations to be sponsored for USMLE Step 1 & Step 2 (CK and CS) exams**

1. Student must pass all Basic Science courses required by the University.
2. Any Student upon completion of Basic Sciences or any Graduate wanting to sit for the USMLE Step 1 Exam would have to obtain a satisfactory score on the *National Board of Medical Examiners (NBME) Basic Science Comprehensive Examination* administered and proctored by the University. Students or Graduates wanting to take the USMLE Step 2CK exam must obtain a satisfactory score on the *National Board of Medical Examiners (NBME) Clinical Science Comprehensive Examination* administered and proctored by the University.
3. The NBME exams offered in Poland will be administered at the University on the date scheduled. (*Schedules and locations will be announced on University website*); The NBME exams offered in the USA, Canada and other countries will be administered at approved Prometric Test Centers. (*Prometric center locations can be found by visiting [www.prometric.com](http://www.prometric.com). Schedules will be announced on the University website*).
4. Students or Graduates wanting to take the USMLE Step 2 CS exam must have passed the USMLE Step 1 exam first. (*As stated above, to be eligible for USMLE Step 1, you must pass the NBME Basic Science Comprehensive Exam*). In addition, students must take a minimum 5 day USMLE Step 2 CS review course approved by the university which includes a mock exam at the end of the course. Students must obtain a passing score on the mock exam certified by the review course that the student is ready to take the USMLE Step 2 CS exam. Approved locations to be indicated by the University.
5. The passing score of the NBME comprehensive exam will be valid for two months after the exam date (*upon showing a satisfactory score on the NBME exam, students have to take the USMLE exam not later than 2 months after the date of the NBME exam*). Students and graduates who pass the NBME and then fail on the actual USMLE must retake **and pass** the appropriate NBME examination to be eligible to retake the USMLE again. This applies every time the student or graduate fails the USMLE.
6. The cost for each exam is as follows (effective July 1, 2022)

**a. At Prometric Centers:**

- |   |       |
|---|-------|
| a. NBME Comprehensive Basic Science Exam (Step 1):    | \$148 |
| b. NBME Comprehensive Clinical Science Exam (Step 2): | \$148 |

**b. At University locations in Poland:**

- |   |      |
|---|------|
| a. NBME Comprehensive Basic Science Exam (Step 1):    | \$58 |
| b. NBME Comprehensive Clinical Science Exam (Step 2): | \$58 |

*NOTE: The Cost of Exams is subject to change without notice. If you decide to cancel once you have registered, you will not receive credit for the examination fee and you may be charged a cancellation fee in addition to the examination fee.*

7. The score obtained in **NBME Comprehensive Basic Science** exam is considered **passing** if Total Equated Percent Correct Score is within or above the Low-Pass Range indicated in Examinee Performance Report. The score obtained in **NBME Comprehensive Basic Science** exam is considered **failing** if Total Equated Percent Correct Score is below the Low-Pass Range indicated in Examinee Performance Report.

The score obtained in **NBME Comprehensive Clinical Science** exam is considered **passing** if examinee's CCSE score is equal to or above Step 2CK Minimum Passing Score indicated in Score Report. The score obtained in **NBME Comprehensive Clinical Science** exam is considered **failing** if examinee's CCSE score is below Step 2CK Minimum Passing Score indicated in Score Report.

*Upon successfully passing the appropriate NBME comprehensive exam, students would be sponsored for the appropriate USMLE examination. The passing score of the NBME comprehensive exam will be **valid for two months** after the exam date of the NBME exam. The Dean, however, does have the right to change/increase the passing score on the NBME exam when necessary. Rules are subject to change at the discretion of the Dean.*

8. Registering for the exam administered at Prometric Test Centers:

Anyone taking the NBME exams must register for the exam with the appropriate Registration Form found on the University website. Once you have completed the Registration Form, you must send it to the Dean's Office at [kmagiera@sum.edu.pl](mailto:kmagiera@sum.edu.pl) with the confirmation of payment by the prescribed DEADLINE FOR REGISTRATION. **Under no circumstances will Registration Forms be accepted after the deadline** (deadlines are specified on the university website). NBME would then email student/graduate stating that he/she has been registered to take the exam and that student/graduate should schedule the exam with an approved Prometric Test Center. Prometric locations can be found by visiting [www.prometric.com](http://www.prometric.com). Prometric would then issue the Permit to take the exam on the date the student/graduate chooses within the testing window that the exam was scheduled for by the University. Student/graduate must bring the scheduling Permit from Prometric to the exam to be allowed to attempt the exam. **Please note that you will not be registered for the NBME until there is a confirmed payment and form submitted.**

**NOTE: Please be aware that student/graduate is obliged to find an available Prometric Test Center on their own and the university will NOT take responsibility for no testing appointments available at a preferred Prometric Test Center.**

9. Registering for the exam administered in Poland:

Anyone taking the NBME exams in Poland must register for the exam with the appropriate Registration Form found on the University website. Please submit the Registration Form along with the copy of your ID (which you will bring with you to the exam) and confirmation of payment to the Dean's Office at [kmagiera@sum.edu.pl](mailto:kmagiera@sum.edu.pl). All Registration Forms, copy of ID and payment confirmations must be received at the University Dean's Office by the prescribed DEADLINE FOR REGISTRATION. **Under no circumstances will Registration Forms be accepted after the deadline** (deadlines are specified on the university website). **Please note that you will not be registered for the NBME until there is a confirmed payment, form and ID submitted.**

10. Exam in Poland:

There must be a minimum of 3 people registered to have the exam administered in Poland. University has the right to cancel the exam administered in Poland if the minimum number of students/graduates is not met by the registration deadline. Airplane tickets to Poland should only be purchased after you receive your permits via email. **University will not be responsible for any expenses incurred by student/graduate due to cancellation of the exam.** Please check the university website for updates: <http://smk.sum.edu.pl/nbme-examinations/>

11. Time of exam:

**Prometric Test Centers:** NBME exams will start exactly at the time stated on your scheduling Permit which you will receive from Prometric. Please follow any instructions provided to you by Prometric.

**Poland:** NBME exams will start at the time provided to you prior to the exam by the Dean's Office. All students/graduates must report to the exam location no later than half an hour before the beginning of the exam. Students/graduates coming after the schedules start time will not be permitted to take the exam.

12. **What to bring with you to the exams administered at the Prometric Test Centers:**

- a. scheduling Permit you received from Prometric (*exam permit is issued to the student via email directly from Prometric*),
- b. valid driver's license or passport,
- c. any other items requested by Prometric which will be stated on your scheduling Permit.

**What to bring with you to the exam in Poland:**

- a) exam Permit (*exam Permit is issued to the student via email from the Dean's Office upon receiving a completed Registration Form, copy of ID and payment*),
- b) valid student ID or passport (*this must be the same ID which was provided at the time of registration*).

**Additional Information:**

- Rules and Regulations are not limited to what is listed above and they are subject to change at the discretion of the Dean.
- It is highly recommended that you have a meal before arriving at the testing center.
- You will not be allowed to bring any food or drinks into the exam room.
- There will not be any breaks during the exam in Poland. Breaks at Prometric Test Centers are subject to rules approved at Prometric.