

Study Regulations of the Medical University of Silesia in Katowice
Chapter XV – Mobility of students (§ 43)

Transfer from another university, including a foreign university

1. Proceeding regarding admission to studies through transfer from another university or a foreign university is supervised by the Rector.
2. Students of another university, including a foreign one, may apply for the transfer while maintaining the field of study, level, academic year and profile of education, subject to completing at least I year of studies, provided that they meet all requirements stemming from the compulsory regulations in place at the university they wish to be transferred from.
3. The transfer may occur solely at the beginning of the academic year.
4. The student may be admitted to studies through transfer from another university or a foreign university should they fulfil the requirements constituting the basis for admission to studies at the University in a given academic year in which they apply for the transfer, including in the scope of qualifying points for the admission to a given field of study.
5. Applications regarding transfer to studies from another university or a foreign university ought to be submitted no later than one month prior to commencing the academic year during which the transfer is planned to occur.
6. The application for admission to studies via transfer from another university or from a foreign university must be attached by the Student along with documents confirming the course of studies and the so far obtained learning outcomes as well as documents constituting the basis for establishing the grading points specified in par. 4.
7. The Student may be obliged to submit other documents than those indicated in par. 6 which are necessary for undertaking a decision regarding admission to studies.
8. The Rector, along with the entry on the list of students, may specify the manner and terms of supplementing the programme differences as well as the form, level, field of study, profile and semester and academic year for which they are admitted.
9. The Rector refuses to allow a transfer from another university or a foreign university in case, when:
 - a) limit of vacancies under a given field of study or a given year of studies has been reached,
 - b) organizational conditions at the University cause that ensuring correct education process would be impossible or significantly hindered,
 - c) Significant programme differences occur between the two programmes of studies which are impossible to be supplemented in the course of a given programme of studies.
10. The refusal to allow a Student to be transferred from another university or from a foreign university occurs by way of an administrative decision.
11. In case of admission of the Student to the studies via transfer from another university or from a foreign university, the use by them of entitlements specified in § 26 in the so far course of studies is taken into account during settlements in this regard at the University.
12. Failure to complete programme differences as specified in par. 8 results in failure to obtain credits for the year.

**Note for candidates applying for transfer
to English language medical program:**

- major of study, program and year of study must be indicated in the application for transfer
- only original documents are acceptable, except of high school leaving certificate of which a scan copy can be presented at the Dean's Office
- documents issued originally in other language than English must be translated into English by a sworn translator (does not apply to documents issued originally in Polish)
- certificate confirming continued student status at previous university must be attached to transfer documents